

President's Cabinet Meeting Minutes

February 20, 2023

1. Micro-credentials: The workforce team is talking with employers regarding skills they need which might be developed into micro-credentials. Dr. Whaley encouraged everyone to think about specific academic areas that could accommodate micro-credentials. Karen noted that the ATD Community Vibrancy Project would be a good venue for these discussions with employers. She also suggested that program directors review their advisory board memberships to make sure that the most currently relevant people are on the boards.
2. GA-13-04 Firearms and Other Weapons Policy: The policy has been revised to align with TBR policy; Cabinet approved the revisions. If a faculty or staff member chooses to carry a weapon on campus, they are required to notify the police department. Campus police department is now issuing a campus ID card for these individuals to carry with them at all times. Emergency Response Plan tabletop exercises will be planned for the fall.
3. PA-21-01 Memorial Fund Administrator Policy: The only change is to permit donations in lieu of flowers to be permitted if requested by the family. Cabinet approved.
4. AA-03-01 Late Registration Policy: Faculty Senate participated in the minor "cleanup" of this policy. The policy stipulates that the last day of registration must precede the first day of classes and gives room for the faculty and the respective dean to permit a student to add a class. Cabinet approved.
5. PA-27-01 Faculty Qualifications Policy: The policy references the Faculty Qualifications Manual and notes procedures for qualifying faculty who earn a degree from an institution not regionally accredited, such as from another country. Cabinet approved.
6. PA-24-02 Job Description of Academic Deans Policy: Minor revisions include cleaning up the policy title and including, among dean responsibilities, oversight for textbook adoption and acquisition and leadership for professional growth for faculty in their divisions.
7. Retiree Email: Based upon IT audit and TBR guidance, IT will deactivate retiree email accounts. Retirees can provide an alternate email address and IT will add them to a distribution list. Emeritus faculty members will retain their RSCC email.
8. Campus Projects: The State Building Commission (SBC) will meet in March to discuss approval for Knox project; contractor Johnson & Galyon have submitted material bids. Sarah Self is working with Covenant Health to plan a land gift ceremony. Interviews for the Simulation Center director are underway. The Cumberland County addition design will also be on the March SBC meeting. Upland Design has been chosen for the Fentress County permanent campus. TCAT Harriman's new campus will be constructed on the Burgess property adjacent to the Roane County campus.
9. Basketball Tournament: Teresa Duncan will be sending out a solicitation for volunteers to work various jobs during the tournament.
10. Achieving the Dream: Eve Miclaus, a Middle College student, has been selected as 2023 DREAM scholar.
11. Campus Tours: Jamie Stringer reported that campus tours have resumed and a new Director of Recruiting will begin March 1st.